

Paris Performing Arts Terms & Conditions

Terms & conditions must be accepted by all students and parents/guardians entering classes at Paris Performing Arts. By paying your invoice to attend our classes you have agreed to the terms below.

Section 1 - Fee Payment

1. Fees are payable for a full term regardless of attendance.
2. Fees must be received by the end of week 2 of the term or a 10% surcharge may be added. Students attending three hours or more may pay 50% at the start of term and 50% 4 weeks after.
3. A student may take a class on a trial basis for up to two weeks, paying as they go. Should the student decide to join the class, they then pay the balance of the term remaining.
4. There are no refunds if a student is absent from a class and no reductions for part term attendance.
5. On the rare occasion that a class is cancelled, it will be rescheduled, usually on a different day. If it is not possible to reschedule, fees will be subtracted from the forthcoming terms fees. Students are also welcome to make up the cancelled class by attending a similar class at any of our other venues.
6. If it is necessary to cancel a class due to adverse weather conditions or if a child cannot attend a class due to their participation in another PPA performance/event, class fees will not be refunded.
7. If a student is asked to leave a class due to a breach of any of the conditions detailed within this document they will not be refunded.
8. We prefer that any other invoices, e.g. examination fees, costumes etc. are paid either by bank transfer, cash or PayPal. Please ensure that you quote the child's surname and invoice number in the reference. Our bank details are quoted at the bottom of all invoices. Our PayPal account is perform@paris-arts.co.uk
9. All monies paid in cash or by cheque must be received in a sealed envelope with Student's name; amount enclosed and invoice number, clearly written on the front. If a tear off slip is provided it must be enclosed within the envelope.
10. If monies are paid by cheque the students name must be written on the reverse of the cheque.
11. In the event that cheques have to be represented to the bank or are declined totally the student/students' parents must pay the costs incurred.

Section 2 - Uniform

1. Class uniforms are as described in the document - Uniform Details. Class uniforms are mandatory after a student's first half term of attendance.
2. All Ballet students must wear their hair in a bun for classes with fringes clipped out of their face. Students with short hair should wear an 'Alice' band to keep their hair off their face.

3. Jewellery items (including watches), which the teacher feels may cause injury or feels inappropriate for the class must be removed or the student will not be permitted to participate in the class.

Section 3 - Class Timing

1. Most classes run back to back on the timetable without a break. Students should be dressed ready to start their class before entering the studio and leave promptly at the end.
2. Students are asked to wait quietly outside the studio until their class begins.

Section 4 - Conduct

1. Parents are not permitted to watch classes except in exceptional circumstances at the discretion of the class teacher.
2. Students are expected to demonstrate respectful behaviour towards their teacher and fellow students.
3. Students are responsible for their own property and bring items at their own risk.
4. Students are not permitted to use mobile phones during a class. Any mobile phones brought into the class must be switched off or on silent mode.
5. Students are not permitted to leave the studio during a class without permission from the teacher.
6. Students are not permitted to sit out of a class unless they become unwell or injured during the lesson or written consent from the student's parent/guardian is given in advance.

Section 5 - Miscellaneous

1. All students must complete an enrolment form and agree to our Data Protection Policy upon joining the school which can be found at <http://www.paris-arts.co.uk/parent-page.html>
2. Invoices and other materials are presented online via email. Parents/Guardians should provide a valid email address for this purpose and ensure that such email from PPA is not considered SPAM. If promotion material from us is not welcome, Parent or Guardian should ask for removal from the PPA distribution lists.
3. The school timetable may be revised at any time.
4. The school is affiliated to The Imperial Society of Teachers of Dance (ISTD) and all examinations taken by the students are accredited by the Council of Dance Education and Training (CDET).
5. A certain amount of risk is carried by any physical activity. Students taking part in any classes or events run by Paris Performing Arts do so at their own risk.

6. Photographs and videos of students may be taken and used for promotional advertising and on social media.